

The Kentucky Board of Interpreters for the Deaf and Hard of Hearing
Regular Scheduled Board Meeting
July 1, 2013,

A meeting of the Kentucky Board of Interpreters for the Deaf and Hard of Hearing was conducted on July 1, 2013 at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky.

Members Present

Timothy E. Owens Board Chair
October 10, 2013- Certified Deaf Interpreter
Daniel R. Roush
October 1, 2013 – Certified Interpreter
Nina Coyer
October 1, 2015- Certified Interpreter
Rita Zirnheld
October 1, 2014- Certified Interpreter
Marcie Jeffers
October 1, 2014- Certified Interpreter
Amber A. Fox-Young
October 1, 2016 – Sign Language Interpreter

Absent

Joy Kiser
October 31, 2013- Consumer

Occupations and Professions

Karen Lockett, Board Administrator

Board Counsel

Michael West, Board Counsel

Interpreters

Molly Howard
Charlee Mathis

Visitor

Kera Hurt
Ellen Scott

Call to Order

Mr. Owens, Chair called the meeting to order at 10:00 a.m.

Minutes

- a) The board reviewed and approved the April 10, 2013 minutes.

2013-07-1-a Ms. Fox-Young made a motion to approve the April 10 minutes.
Ms. Jeffers seconded the motion. Motion carried.

Financial Report

- a) The board reviewed and discussed the April and May financial report.

2013-07-1-b Ms. Zirnheld made a motion to accept the April and May financial report. Ms. Jeffers seconded the motion. Motion carried.

Summary of Report= Cash Balance as of

April 2013 – \$12,034.65
May 2013 - \$14,661.4

O&P Update Report

- a) The board was informed that Ms. Courtney F. Bourne, Executive Director has resigned and the new Executive Director is Mr. Matt Osborne.
- b) The board was informed that Ms. Julie Jackson, Board Administrator has retired from O&P.
- c) The board was informed that Mr. Justin Turner, will be working with the database issues.
- d) The board was informed that the budget submission needs to be in writing to Ms. Susan Ellis by August 1, 2013.
- e) The board was reminded about the arrangements.
- f) The board was informed that the database update continues to move forward.

Board Chair Report –

- a) Mr. Owens presented documentation regarding Educational Interpreter Performance Assessment. The program focuses on supporting the unique skills required for sign interpretation in the educational setting. One of the centers purposes is to evaluate the skills and knowledge of interpreters working in K-123 educational setting. The comprehensive written test and knowledge standards on-line test evaluates the interpreter's knowledge of concepts that are critical to working effectively with students in the educational setting. The Performance Assessment EIPA evaluates an interpreter's ability to interpret classroom content, student discourse and classroom discourse. No actions taken.

Board Counsel – Michael West

- a) The board discussed drafting a letter to the licensees regarding EIPA.

2013-07-01 Mr. Roush made a motion for Mr. West, Board Counsel draft a letter to the licensees regarding EIPA. Ms. Jeffers seconded the motion. Motion carried.

Complaint Committee

- a) Complaint #1301 - The Complaint Committee recommended authorization to send a cease and desist notice to licensee and to the School district. The Committee also recommended authority to file a civil lawsuit if licensee does not comply with the Cease and Desist notice.
- b) Complaint #1302 – The Complaint Committee recommended an investigation on Complaint #1302.

2013-07-01-c Ms. Fox-Young made a motion to accept the recommendations from the complaint committee on Complaint #1301 and Complaint #1302. Mr. Roush seconded the motion. Motion carried.

Audit Renewal

2013-07-01 -d Mr. Roush made a motion to approve **Joseph Hinton, Andrea Hopkins, Jessica Howard, Molly Howard, April G. Jeffries, Marva Johnson, Dorthy Kerr, Jessica King, Marion A. Kirkpatrick, James L. Kolb, Venetia E. Lacy, Donna M. Lashley-Laswell, Sara R. Logsdon, Margaret A. Luebbehusen, Monica Mathias, Rande A. McCurry, Kelly H. McMaine, Darlena McQueary, Garnet Meeks, Amy A. Milcznski, Elizabeth Mohr, Janice Moore, Annette Myers, Dana L. Parker, Melissa Parrish, Yvonne M. Patterson, Jennifer K. Paycheck, Kelly M. Peace, Loretta E. Pelc, Larry Poole Julie R. Powell and Heather Priest.** Ms. Jeffers seconded the motion. Motion carried.

Old Business

None

New Business

- a) The board discussed fee increases to renewals, extensions and for Temporary and Full licensure.

2013-07-01-e Ms. Coyer made a motion to approve fee increases to the renewals/extensions and for Temporary and full licensure. Mr. Roush seconded the motion. Motion carried.

2013-07-01-f Mr. Roush made a motion to approve **fee increases to \$175.00** for Temporary and Full Licensure applicants. Ms. Fox-Young seconded the motion. Motion carried.

2013-07-01-g Ms. Coyer made a motion to raise the Temporary and Full Licensure renewal fees to **\$125.00**. Mr. Roush seconded the motion. Motion carried.

2013-07-01-h Ms. Fox-Young made a motion to set a fee of **\$100.00** to review CE credits per workshop. Ms. Coyer seconded the motion. Motion carried.

Page Three
Minutes
July 1, 2013

2013-07-01-i Mr. Roush made a motion to amend 201KAR 39:090 and 201KAR 39:040 to change fees. Ms. Jeffers seconded the motion. Motion carried.

- a) The board discussed extending the contract for investigative services.

2013-07-01-j Ms. Zirnheld made a motion to extend the contract for investigative services. Mr. Roush seconded the motion. Motion carried.

2013-07-01-k Mr. Roush made a motion for Mr. West, Board Counsel to draft a letter to licensees regarding fee changes. Ms. Coyer seconded the motion. Motion carried.

- b) The Adhoc Committee Ms. Fox-Young, Mr. Owens and Mr. Roush will meet to discuss the FAQs for the KBI website.

Continuing Education Committee

2013-07-01-l Mr. Roush made a motion to approve CE credit for the **Domestic Violence Workshops** and **Eastern KY University**. Ms. Jeffers seconded the motion. Motion carried.

Full Licensure Applications

2013-07-01-m Ms. Coyer made a motion to approve **Colleen G. Bowling, Dave Joseph Coyne, Erin B Norton and Stacia Renae Sanders** and **Ellen F. Scott**. Ms. Jeffers seconded the motion. Motion carried

Temporary Licensure Applications

2013-07-01-n Ms. Fox-Young made a motion to deny **James Sowders**. Ms. Jeffers seconded the motion. Motion carried.

Temporary Reinstatement Applications

2013-07-01-o Ms. Fox-Young made a motion to deny **Ellen F. Scott** and defer **Jessica Tapp**. Ms. Jeffers seconded the motion. Motion carried.

Temporary Extension Request Applications

2013-07-01-p Mr. Roush made a motion of approve **Edward E. Brinegar III, Kristina L. Frazier, Amy Anne Cassaw-Lanier, Julie M. Piechocki, Monica Romney** and **denied John Lawlor**. Ms. Jeffers seconded the motion. Motion carried.

Full Licensure Reinstatement Application

2013-07-01-q Ms. Jeffers made a motion to approve **Shannon Stafford**. Ms. Fox-Young seconded the motion. Motion carried.

Approval of Travel

2013-07-01-r Ms. Fox-Young made a motion to approve Travel for eligible board members. Ms. Zirnheld seconded the motion. Motion carried.

Adjournment – 12:44 p.m.

Next Board Meeting Date

September 18, 2013 @ 10:00 a.m.

Approved:

Timothy E. Owens, Board Chair

Minutes Prepared by Karen Lockett, Board Administrator
July 1, 2013